

MODEL OF PAYMENT AND APPOINTMENT SHEET



Date : 21.08.2009

Dear **Voiculescu Cristian**

Thank you for selecting Anadolu Medical Center for your healthcare needs. I will be pleased to assist you during your visit to The Anadolu Medical Center to ensure that you receive the highest level of service at all times. You requested appointments have been scheduled and are detailed on attached form. Outlined below are a few notes about your pending visit.

Appointment Confirmation Information

1. Our office can assist with transportation and lodging arrangements. We have negotiated special rates for patients of Anadolu Medical Center. Please let us know ahead of time how we can assist you.
2. The attached Credit Card Authorization and Business Authorization Notice forms should be returned to our office in order to confirm the appointment(s). These forms must be received within 2 business days of the appointment date or 7 business days prior to a surgery or admission date, or the appointment will have to be canceled.
3. Bring copies of your passport, medical records (accepted only in English or Turkish) and any applicable films to the appointment.
4. Please arrive to the International Services of Anadolu Medical Center 1 hour prior to your appointment time to complete the registration process, unless instructed otherwise. Anadolu Medical Center - International Services Department Phone : +90 262 678 53 94
5. Notice of appointment cancellations must be provided at least 2 days prior to an appointment date or 7 days prior to a surgery or admission date.

Finance

1. All payments for medical services are expected before or on the first appointment date for self pay patients. You may either pay with a credit card, money order or bank wire the funds. Directions on how to deposit funds are attached to this letter. During the treatment, care or recovery process, the final state of the bill will be checked within reasonable timely intervals to verify if any extra payments are needed beyond the estimations given and the payments needed will be collected according to this verification.
2. For patients possessing International insurance, please contact your International Services Coordinator to verify benefit eligibility and authorization for the visit when you receive this letter.
3. Any balance or credit remaining on your account at the moment of discharge will be debited or credited back to the bank account presented or the credit card number on file.
4. All deposits are based on an estimate only and we will be able to inform you of the final charges when the final bill is generated – approximately 2-3 months after the last appointment date.
5. If the patient and relatives do not speak English, the interpreter demand (as daily translation or on-call translation) must be made by the patient/patient's family/legal representative of the patient to the International Services Department and the daily charges will be reflected to the invoice .
6. The responsibility of payment of the patient's transfer to another location by air travel or land ambulance in case of any need during or after the treatment process must be considered in advance and taken in charge by the patient/legal representative of the patient.

Please contact the International Services Department for detailed information.

Cana Muhallebicioğlu

International Services Department Specialist

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Appointment Itinerary & Estimated Cost

Date	Time	Visit Type	Department	Provider	Treatment	Estimated Cost
		Inpatient	Orthopedics	Prof. Dr. Aydın Yuceturk	Long bone fractures with open intramedullary nailing (IMN) scopy control	24.000TL 11.600€ (by today's currency)
		Outpatient	Radiology	Radiology Department	Average Radiological scanning (if needed)	1.000 tl 480 € (by today's currency)
		Inpatient	Medical Oncology	Anadolu Medical Center	Approximative daily (one day) bedding services including the medical follow-up fee (including meals and accompanying person's stay)	601 tl 290 € (by today's currency) (price given only for information purposes, ,in case of any extra stay needed during/following the treatment process)
		Outpatient	Core Laboratory	Laboratory	Pathological Analysis (if needed)	Approx. 1.000 tl 480 € (by today's currency)

- The need for further tests /appointment and the definitive course of treatment will be evaluated during this appointment.
- The above referenced costs are **ESTIMATES** for the consultation/ test listed and are intended only as a guide to assist you in preplanning your visit. The actual final charges may vary from initial estimated amount.
- These cost estimations do not cover any price changes due to any complications.
- Prices presented above as in currencies other than TL (Turkish Lira) might vary according to the daily changing exchange rates.

With the document hereby, I,, certify that I perfectly understand Anadolu Medical Center International Patient Services treatment planning and services policy and guarantee to make my payments according to Anadolu Medical Center payment procedure.

Last Name – First Name:

Signature:

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**INTERNATIONAL SERVICES
CREDIT CARD AUTHORIZATION FORM**
(The following information is strictly confidential)

I authorize The Anadolu Medical Center to charge my credit card in event of the following :

- If an open balance exists on my account after final charges have been posted for medical services provided (This may occur because all up-front payments collected are based on **estimates** only which may vary from actual final charges.)
- **FOR PATIENTS POSSESSING PRIVATE INSURANCE** : I acknowledge financial responsibility for any health insurance deductibles, co-insurance, or failure of any insurance carrier to pay the hospital or physician's charges in full when rendered. Anadolu Medical Center may not participate with many insurance provider panels; in these situations insurance companies may reimburse the patient or subscriber directly.

I acknowledge any deposit I make is based on **Cost Estimate ONLY** and Actual Charges will vary from the cost estimate. I acknowledge responsibility for any balance due between the Cost Estimate and the Actual Charges.

American Express	MasterCard	Visa
Credit Card Number _____		3/4 Digit s _____
Expiration Date ____ / ____		
Card Holder		
Name _____		
Card Holder Signature _____		
Patient Name _____		

PLEASE COMPLETE THE INFORMATION REQUESTED ABOVE AND FORWARD TO :

Anadolu Sağlık Merkezi
Attn : Cana Muhallebicioğlu
Anadolu Caddesi No:1 Bayramoğlu Çıkışı
Çayırova Mevkii, Gebze 41400 Kocaeli /Turkey
Tel: +90 262 678 53 94
Fax: +90 262 654 00 53
E-mail : cana.moglu@anadulusaglik.org

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For your convenience, please note that Anadolu Medical Center accepts the following methods of payment: Visa, Master Card and Cash at the time of service. Should you prefer to wire transfer initial deposits to secure scheduled appointments, or, for the cost of schedule procedures to funds to Anadolu Medical Center, please do so as follows

BANK ACCOUNTS

Anadolu Eğitim Sosyal Yardım Vakfı Sağlık Tesisleri İktisadi İşletmesi

AlternatifBank A.Ş.

SWİFT CODE : ALFBTRIS

**A-BANK Anadolu Sağlık Merkezi Şubesi 9400-01407470 TL IBAN :
TR150012409400TRY001407470**

**A-BANK Anadolu Sağlık Merkezi Şubesi 9400-01411961 \$ IBAN :
TR250012409400USD001411961**

**A-BANK Anadolu Sağlık Merkezi Şubesi 9400-01411962 € IBAN :
TR490012409400EUR001411962**

It is essential that you note the **patient's name** and **history number** as reference on this wire transfer. Also, please fax **a copy of your wire confirmation** to:

International Services

Attn: **Cana Muhallebicioğlu**

Tel: +90 262 678 53 94

Fax: +90 262 654 00 53

E-mail : cana.moglu@anadolusaglik.org

Please feel free to contact the International Services at +90 262 678 53 94 if you have any further questions or inquiries. Thank you for choosing Anadolu Medical Center for your health care needs.